



Harbor Soccer Club Meeting Minutes

Date: 01-06-2025

I. Call to order

Facilitator Name: Jaime Castellanos

Harbor Soccer Club Board Meeting at HSC Office, 3212 50th Street Ct NW, Gig Harbor, WA 98335 at 7:03 pm.

- a. Justin Cooper - President
- b. Jaime Castellanos - Secretary

II. Roll call

Jaime Castellanos conducted a roll call. The following persons were present:

OFFICE	NAME	P	E	U
EXECUTIVE BOARD:				
President **	Justin Cooper	x		
VP Administration/Treasurer *	Jennifer Rolfes	X		
VP of Operations *	Chris Archuleta	X		
Member at Large * (Interim)	Duane Hoch	X		
Secretary *	Jaime Castellanos	X		
Ex-Officio *	Duane Hoch	X		
BOARD MEMBERS (VOTING):				
Club PD *	Jason Wallace		X	
Girls Small-Sided PD A *	Steve Rodacker		X	
Girls Small-Sided PD B *	Brooke McVey		X	
Boys Small Sided PD *	Francisco Juarez		X	
Micro PD*	Alyssa Gray		X	
Key Peninsula PD*	Scott Stone		X	

BOARD MEMBERS (NON-VOTING):				
Game Scheduler* Started Jan 1 2025	Duane Hoch	X		
Fields Maintenance Vacant	Vacant			
Referee Coordinator	Kevin Gray		X	
HSC Referee Assignor	Kevin Gray		X	
Disciplinary Review Chair Vacant	Vacant			
STAFF (NON-VOTING):				
Business Director Interim	Cynthia Walker Kennedy		X	
Executive Director Vacant	Vacant			
Executive Assistant	Megan Schellhase		X	
General Manager / TD	Jason McGlothorn		X	
Director of Community Development	Brian Hallberg		X	
Boys / Jr Academy Director	Nick Radosavljevic		X	
Girls Director	Stephanie Cox		X	
Rec Director	Cam Stone		X	
Registrar	Lisa Frank		X	
OTHERS: (NON-VOTING):	list by name			
EXECUTIVE BOARD:				

(*) Denotes voting member

(**) Denotes a member who votes only in the event of a tie

III. Old/Unfinished Business

- a. Annual General Meeting - Part II (AGM)
 1. Results from Voting are included in December 2024 Minutes

IV. New business

- a. Scheduler Update: Cynthia W Kennedy stepped down effective Dec 31st, 2024. New Scheduler Duane Hoch started Jan 1st, 2025
- b. Bylaw review for board meeting attendance
- c. Finalize AGM minutes
- d. Review High School age player fees, ensure comparison to other local clubs
- e. Plan to ensure a 3rd day of practice
- f. Partnering with local soccer organizations
- g. HSC website contacts need updating
- h. Need for coach survey's
- i. Curriculum update from Jason
- j. HSC plan to have quality coaches, contact current coaches for input
- k. Budget review

- l. Chris (VP Ops) needs club update
- m. Review WA State paid time off for HSC staff
- n. NEW Business Director Update: Jessica Blakely post interview decision

V. Meeting Adjournment:

Duane H motioned to adjourn at 08:43 pm, motion was 2nd by Chris A, and the meeting was adjourned.

Minutes submitted by: Jaime Castellanos

Minutes approved by: Jaime Castellanos